

By-Laws
for the
Sarah McGarvin Intermediate School Chapter
of the
National Junior Honor Society

Article I
Name and Purpose

Section 1. The name of this organization shall be the National Junior Honor Society (NJHS).

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship.

Section 3. The NJHS shall be under the sponsorship and supervision of the National Associate of Secondary School Principals, 1904 Association Drive, Reston, VA 22091.

Article II
Membership Selection

Section 1. Membership is an honor bestowed upon a student. Selection for membership is based on outstanding scholarship, character, leadership, service, and citizenship. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Invitations to join the NJHS will be offered once a year in May.

Section 3. The student must have high academic standards. To join the NJHS a student must have a cumulative GPA of 3.5.

Section 4. The student must maintain good citizenship and work habits. Members cannot receive any Ns or Us on quarter grades.

Section 5. Graduation Cords. All eighth graders in good standing will wear an honor cord around their necks to graduation to give them special recognition for their membership in the NJHS.

Article III Maintaining Membership

Section 1. Academics. A student must maintain at least a 3.5 GPA each quarter.

Section 2. Citizenship. A student cannot receive any Ns or Us on quarter report cards. The student must maintain good citizenship and work habits.

Section 3. Service. A student must complete a minimum of 8 hours of service each quarter. Service can be at school and can include the following activities: helping teachers, peer tutoring, ambassador to new students, or anything that is approved by the advisor. Service can be done outside of school with prior approval from the chapter advisor. All service provided is done without monetary gains; in other words, the member cannot be paid for his or her services.

Section 4. Character. A member cannot be suspended from a class or school.

Section 5. Leadership. All members will be encouraged to help in their classrooms as a leader and around their school.

Article IV Officers

Section 1. Officers are nominated and voted on in the fall. A majority vote is all that is needed to select the officer. Only those who will be in McGarvin the following year may nominate and vote on new officers.

Section 2. President. The President will preside at all meetings.

Section 3. Vice-President. The Vice-President assists the President and presides at meetings in the absence of the President.

Section 4. Secretary. The Secretary will take the minutes at all meetings. He or she will be responsible for reading the minutes from the previous meeting.

[Section 5 removed on 6/14/11]

Section 6. Recorder (optional). The Recorder is responsible for the announcements that go on the PA system regarding any NJHS activities. All announcements must be approved by the Faculty Advisor a day in advance.

Article V
Meetings

Section 1. The Chapter will meet approximately twice a month.

Article VI
Activities

Section 1. The Chapter will do one (1) group service project each year (annual service project).

Section 2. All members will participate in this project.

Section 3. The project shall have the following characteristics:

- Fulfill a need within the school/community
- Have the support of the administration and faculty
- Be well-planned, organized, and executed

Article VII
Induction

Section 1. Students are inducted once a year in June at the Awards Ceremony.

Article VIII
By-Laws

Section 1. These by-laws may be amended at any meeting of the NJHS with a majority vote and the approval of Faculty Advisor.

Addendum: Officer Roles

Offices and Roles:

- **President:** Run meetings, fundraiser, and service events. Ensure that other members are doing the jobs they signed up for. Serve as liaison between advisor and officers and members.
- **Vice President:** Work closely with the president. Run meetings if the president is unable to do so.
- **Secretary:** Take attendance at meetings, take notes at meetings, and assist the other officers.
- **Recorder:** Have the advisor approve announcements before turning them in to Mrs. Anderson. Make announcements at least 1 day before the event.

Other Expectations:

- Attend all events (at least 1 officer at each service event).
- Research possible service opportunities.
- Check advisor's availability before scheduling meetings and events for which s/he needs to be present (you may schedule any project with your own chaperone if the advisor is unavailable).
- Assist the advisor with service projects.
- Communicate with other members.

Voting:

- Prepare a 30-second speech for the next meeting about why you would be good at the officer position.
- The speech will be delivered in front of NJHS members only.