



GARDEN GROVE UNIFIED SCHOOL DISTRICT

SARAH McGARVIN INTERMEDIATE SCHOOL

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Gabriela Mafi, Ed.D. Superintendent

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Kenny Tran Assistant Principal

Thuy Vorpahl Counselor

Greetings McGarvin Parents and Guardians:

Beginning Monday, April 13th, the Online Data Confirmation process will be accessible through your Aeries Parent Portal account to register your child for the 2026-2027 school year. In order to finish the registration process, you need to complete and be aware of the following information for your child.

[ ] Data Confirmation (Mandatory)-should be completed online by Friday, May 29th, it is not necessary to turn in any documents to the school office. Steps to complete Data Confirmation are listed on the next page.

[ ] Boys & Girls Club Application (Optional)-space available on first-come first-serve basis, application is online and available on the McGarvin website.

[ ] Voluntary Student Accident Insurance (Optional)-Student Insurance information will be provided upon Request)

[ ] Recommended Materials & Supplies List

If you need further information or assistance, please see McGarvin's website or contact the school office at 714-663-6218.

Respectfully,

Bill Gates Principal



## On-line Registration Steps

(Select your language preference at the log-on screen by clicking on the down arrow)

1. LOG ON TO YOUR ARIES PARENT PORTAL ACCOUNT – Please note your student’s Permanent ID number at the top of the screen. You will need this number to complete the Data Confirmation process. *Incoming 7<sup>th</sup> grade parents will need to click on the “Change Student” tab at the top of the screen, then select McGarvin.*
2. A BANNER WILL APPEAR THAT STATES: “**You have not yet completed the Student Data Confirmation process. Click Here to confirm the information about your student.**” If this does not appear, click on the “Student Information” tab and then click on “Data Confirmation.”
3. Next you will see the sentence stating, “**Please select each of the tabs (Family Information, Student, Contacts, Documents, Authorization, and Final Data Confirmation) and complete or update the required information.**”
  - a. Start this process by clicking on the “Family Information” tab. Select whether or not at least one parent/guardian is active in the United States Armed Forces by clicking on the appropriate box. Click on the “**Confirm and Continue**” button to proceed to the next section.
  - b. Next click on the “Student” tab. Check the information in this section. If there is missing or incorrect information, click on the “**Change**” button and then edit the contact information. After making changes to this information click on the “**Save**” button. Click on the “**Confirm and Continue**” button to proceed to the next section.
  - c. “**Contacts**”-Parents/Guardians, per CA requirements, you must now select the “Record Type” and “Education Level” for **BOTH** Parents and/or Guardian. This includes anyone listed as Mother, Father, Guardian. **Select the pencil icon to edit the contact fields for EACH individual (Mother, Father, and Guardian)**
    - i. Next to the Relationship box is a box title “**Record Type**” select the relationship i.e. Mother, Father or Guardian
    - ii. Look for the Education Level box, this box is titled “**Ed Lvl.**” select the option that applies for each individual record.
    - iii. Save and complete for the other applicable parent or guardian if listed.

**You CANNOT move on to the next section without completing the updates for these listed family members.**

Scroll down to review the contact information in this tab and complete all of the empty boxes in this field. If you need to change the contact information, click on the “**Change**” button and then edit the contact information. After making changes to this information click on the “**Save**” button.

1. If you need to add a contact, click on the “**Add**” button. Complete the new contact information in the appropriate boxes and all other empty boxes in this section and then click on the “**Save**” button.
2. If you need to delete contact information, click on the “**Delete**” button. You will be asked the question “**Are you really sure you want to delete this Contact Record?**” Click “**Yes**” if you want to delete the contact information.
3. Be sure to click “**Save**” after all new information has been entered. Click on the “**Confirm and Continue**” button to proceed to the next section.

“**Documents**” – Review each of the documents in this tab with your student by clicking on the name of the document. You may print or save any of the documents to your computer. Click on the “**Confirm and Continue**” button to proceed to the next section.

1. “**Authorizations**”-Review each category found on the left side of the page and then click on the appropriate box to the right side (Status). Note, a box for each item must be checked or you will not be able to complete the process. After completing each of the sections, click on the “**Save**” button. Click on the “**Confirm and Continue**” button to proceed to the next section.
2. “**Final Data Confirmation**”- Please read the information on this page then be sure to click on the green “**Finish and Submit**” tab to the left. You will then see a note that states “Thank you for confirming the student data in the system.” You will also see 5 green check marks next to all the tabs you have completed.