

Section B: Parent and Family Engagement

Title I, Part A School Parent and Family Engagement Policy

School Site:

Sarah McGarvin Intermediate School

2.0 With approval from the local governing board, [School Name] has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

Our school has jointly developed with and distributes to parents a School Parent and Family Engagement Policy and School Plan for Student Achievement (SPSA) that the school and parents agree on. Our school involves parents in the process in an organized, ongoing, and timely way (see number 7 below). Our school notifies parents about the School Parent and Family Engagement Policy in an understandable and uniform format and, to the extent practicable, distributes this policy to parents in a language the parents can understand (for languages exceeding 15% of the school population, information is provided in those languages). The school makes the School Parent and Family Engagement Policy available to the local community, by placing it on the school's website and through the front office. As part of our annual process of developing the School Plan for Student Achievement, our School Parent and Family Engagement Policy is reviewed and updated as necessary to meet the changing needs of parents and the school.

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Sarah McGarvin Intermediate School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

Our school convenes an annual meeting to inform parents of the School Parent and Family Engagement Policy, in addition to sending it out to parents on Parent Squarer, and other important information about school programs, including their child's and/or school's participation in school programs; the requirements of the school programs; and the parent's rights to be involved. Our annual meeting is held at the beginning of each school year in August/September.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

Our school provides parents opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible. Our school holds a flexible number of meetings at varying times, and provides interpretation, childcare, and/or home visits, paid for with Title I or other funding as long as these services relate to parental involvement.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

The McGarvin School Site Committee (SSC) was established through an election process in August/September and is comprised of parents/guardians, students, teachers, the principal and classified staff. The SSC meets to review data and the site plan quarterly to ensure alignment and effective implementation with the Local Control and Accountability Plan and other federal, state, and local programs. Parents, staff, students, and the principal attend the meetings and fully participate equitably in the development and oversight process. Parents of English Learners who attend the ELAC meetings are also presented with this data in order for them to provide their input and ideas as to how best meet the needs of their children. In addition, data from a district-administered survey (disaggregated for McGarvin) is conducted annually and the analysis is considered in the development of the plan and the budget. Agendas and minutes for each meeting are sent to the District along with the completed SPSA.

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

Our Title 1 parent meeting is held at the beginning of each school year in August/September during Back to School Night. At the meeting parents learn the purpose of Title 1 to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach minimum proficiency.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

Our school provides parents a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Our school, with the assistance of the district, provides assistance to parents of children served by the school in understanding topics such as the following: a) the State's academic content standards; b) the State's student academic achievement standards; c) the State and local academic assessments including alternative assessments; d) the requirements of Title I (if applicable); e) how to monitor their child's progress; and f) how to work with educators. These opportunities are shared with parents through Back-to-School Night, individual parent-teacher conferences, on our school's webpage, parent education opportunities, ParentSquare, and SSC/ELAC meetings.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

Our school provides parents opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible. Our school holds a flexible number of meetings at varying times, and interpretation, childcare, and/or home visits, paid for with Title I or other funding as long as these services relate to parental involvement.

- e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

Our school submits to the district Office of K-12 Educational Services any parent comments if the SPSA is not satisfactory to parents.

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

Our school provides parents a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Our school, with the assistance of the district, provides assistance to parents of children served by the school in understanding topics such as the following: a) the State's academic content standards; b) the State's student academic achievement standards; c) the State and local academic assessments including alternative assessments; d) the requirements of Title I (if applicable); e) how to monitor their child's progress; and f) how to work with educators. These opportunities are shared with parents through Back-to-School Night, individual parent-teacher conferences, on our school's webpage, parent education opportunities, ParentSquare, and SSC/ELAC meetings.

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

The school will provide materials and training as needs arise in the areas of (but not limited to) how to communicate with school personnel, safe use of technology, bullying prevention, mental wellness, understanding the school system, and how to access and use the Aeries parent portal.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

The value of parental involvement, as well as best practices for communication with parents, is a regular topic in our teacher professional development during the first few days of returning to work. All teachers review the district communication norms as part of the required information all staff receive. Additionally, throughout the year school staff and administration work together to effectively communicate with parents in order to foster a collaborative and positive school environment.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

Our staff will encourage and support parents by coordinating and integrating parent involvement programs with other Federal, State, and local programs such as preschool, transitional kindergarten, expanded learning, and family resource center. Parents will receive information about programs or activities via Parent Square messaging, the school website, and through attendance at events such as Back-to-School Night, Parent Conferences, and Open House.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

In accordance with California Education Code (EC) Section 48985, all notices that are sent to parents about meetings and activities are translated in the language other than English when that primary language constitutes 15 percent or more of the students enrolled in our school.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

As needed and available, the school may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation, and child care costs, to enable parents to participate in school-related meetings and training sessions.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Sarah McGarvin Intermediate School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

In accordance with California Education Code (EC) Section 48985, all notices that are sent to parents about meetings and activities are translated in the language other than English when that primary language constitutes 15 percent or more of the students enrolled in our school. In addition, all school facilities are ADA-compliant.

- X Our school's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs.

Date Parent and Family Engagement Policy was approved by SSC

Date Parent and Family Engagement Policy was approved by ELAC

Date Parent and Family Engagement Policy was distributed to all parents (e.g. data confirmation, Parent Square message)

Name and Title of Site Principal